

# 26<sup>th</sup> annual conference Economic Competitiveness and Sustainability

## 21<sup>st</sup> – 22<sup>nd</sup> March 2024

### Terms and conditions 1/2

#### Registration

The registration to the conference for active participants presenting a paper is done via the EasyChair conference submission system. Attending co-authors and participants without any paper at the conference are required to register in the registration form for passive participants via Microsoft Forms and provide all required information. Registration links are provided on the conference website. For each paper, at least one author must attend and pay the registration fee. One participant can present maximum 2 papers. Registration is required for all participants attending the conference.

#### Registration fee

The conference fee differs for active and passive participants. The detailed fee amounts are presented on the conference website.

The registration fee for **active personal onsite** participation includes presentation of the submitted paper, personal access to all sessions and plenary session, printed version of Book of Abstracts and hard copy of the conference programme, organizational costs, conference materials and refreshment (coffee breaks, lunches and dinner), social activities, review process for the publication in conference journals.

The registration fee for **passive personal onsite** participation includes personal access to all sessions and plenary session, printed version of Book of Abstracts and hard copy of the conference programme, organizational costs, conference materials and refreshment (coffee breaks, lunches and dinner), social activities.

The **additional paper fee** is for authors with more than one paper, thus, the regular fee for active participants is applied for the first submitted paper and additional paper fee is applied for the second additional submitted paper. Each submitted paper must have different content in accordance with publication ethics.

#### Payment

All participants of the conference must pay a registration fee prior to the arrival at the conference venue.

The payment of the registration fee must be made in full according to deadlines announced on the conference website. Two types of registration deadline are available for participants: early registration deadline and standard registration deadline. If a participant is not registered (with full paper submission) until the early registration deadline, he register for the standard registration with a higher registration fee.

The payment methods for the conference fee are a bank transfer or Flywire. Payment details are presented in detail on the conference website.

In order to receive an invoice, you must state this in the registration form. Invoices will be sent via email as a PDF attachment after the payment. Originals will be sent by post only if requested by e-mail to [ecos@mendelu.cz](mailto:ecos@mendelu.cz). If the bank transfer is ordered by a natural person, it is not possible to issue an invoice to a company or organisation afterwards. The invoice is issued in CZK.

#### Cancellation Policy

Registration cancellations must be notified by e-mail to [ecos@mendelu.cz](mailto:ecos@mendelu.cz). No cancellation after the standard registration deadline is possible. Participants must make sure they receive an acknowledgement of their cancellation from the organizer. Only this will confirm that their request has been received and processed. Refund of the conference fee might be made minus a CZK 200.00 as

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non-refundable administration and transaction processing fee. Therefore, it is recommended to make the payment after the acceptance of the paper to the conference.

**Modification of Programme**

The organizer reserves the right to make alterations to the programme, date and/or venue at any time without prior notice.

**Acceptance Letter**

Individuals requiring an official Acceptance Letter can request one from the Organization Board. To receive an Acceptance Letter, the conference participant must first register to the conference and submit a full paper. The Acceptance Letter does not financially obligate the conference organizer in any way. All expenses incurred in relation to the conference are the sole responsibility of individuals.

**Visa Requirements**

The conference organizers are not responsible for not granting a visa to a conference participant. It is the sole responsibility of the conference participant to take care of their visa requirements. The participants who require an entry visa must allow sufficient time for the application procedure. The conference organizer will not directly contact embassies and consulates on behalf of visa applicants. The conference organizer is not responsible for a visa granting to a conference participant, therefore, the cancellation policy will be applied in case of not granting a visa.

**Accommodation and travel**

Accommodation and travel cost are not included in the conference registration fee and participants are responsible for booking their accommodation and travel.

**Final terms**

You are deemed to have accepted these terms and conditions when you proceed with the registration process.

**Data Protection**

See section Privacy Policy.